

**VILLANOVA UNIVERSITY
PAYROLL DEPARTMENT
GRADUATE ASSISTANT STIPENDS**

Department: _____ Index No. _____ Acct: 7252

PAYMENT SCHEDULE *(Please check one)*:

- Academic Year** (September to May – 9 equal payments)
- Fall Semester** (September to January – 5 equal payments)
- Spring Semester** (January to May – 5 equal payments)
- Other** _____

Please submit to Payroll by the 15th of the first month of payment.
Payday is the last working day of the month.

Name	ID	New/ Renewal/ Delete	Total Payment

Date

Dean or Department Head